

## Tucson Youth Development/ACE Charter High School

### Procedures to Identify Homeless Children and Youth (HCY)

#### C4-04 Services for HCY

TYD/ACE uses a formal interview process to evaluate the needs of all potential students. Potential students are asked to bring a parent or guardian to the interview. HCY are often unaccompanied youth during the interview process and may lack appropriate documentation (birth certificates, proof of residence, shot records, and other information) These students are identified through questioning during the interview. HCY are immediately enrolled and referred to the Homeless Youth Liaison to begin receiving services.

After enrollment, students can become homeless. All students are made aware of the process to receive HCY services during orientation/enrollment. Enrolled HCY are either referred by their peers, instructors, or self-refer to the Homeless Youth Liaison.

The HCY Liaison determines the use of Set Aside funds based upon numbers of HCY students enrolled and each student's specific needs. Set Aside funds are typically used to provide HCY students with grocery and retail gift cards to supplement YOTO stipends.

The Homeless Youth Liaison provides the following services:

- Provides HCY students with monthly bus passes for transportation needs
- Enrolls HCY students in Youth on Their Own (YOTO) which provides monthly stipends and other items needed for Daily Living (clothing, hygiene needs, etc.)
- Provides gift cards to local grocery and retail stores (determined by HCY liaison)
- Provides other transportation as needed
- Provides HCY students with referrals for medical and mental health needs
- Assists in the coordination of various other services
- Identifies siblings or other children who may need services (Child Find)